

Please ensure you have read and understood the information on this form BEFORE signing and submitting the form. If you are applying as a group, each member over the age of 18 years of age needs to fill in an application. **Return with photo ID**

Property Details	
Address: <input type="text"/>	Weekly Rent: <input type="text"/>
What date can you move in: <input type="text"/>	How long do you wish to take the tenancy for: <input type="text"/>

Your Personal Details (it is important that you fill this section in as completely as possible).	
Name: <input type="text"/> First <input type="text"/>	Date of Birth: <input type="text"/>
<input type="text"/> Middle <input type="text"/>	Age: <input type="text"/>
<input type="text"/> Family <input type="text"/>	Gender: <input type="text"/>
Mobile: <input type="text"/>	Landline: <input type="text"/>
Email: <input type="text"/>	Facebook: <input type="text"/>
<i>(this email may be used as an alternate address for service)</i>	
Are you a New Zealand Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>	
ID Type <input type="text"/>	ID Number: <input type="text"/>

Employment Details	
<i>(please tick one)</i> Employed: <input type="checkbox"/> Beneficiary: <input type="checkbox"/> Self-Employed: <input type="checkbox"/>	
Company/Institution Name/WINZ number: <input type="text"/>	
Occupation: <input type="text"/>	Work Contact Number: <input type="text"/>
Work Address: <input type="text"/>	City: <input type="text"/>
Length of Employment: <input type="text"/>	Approximate Weekly Income: <input type="text"/>

Current Address and Landlord/Property Manager Reference	
Street Name and Number: <input type="text"/>	
Suburb: <input type="text"/>	City: <input type="text"/> Country: <input type="text"/>
Length of time at current address: <input type="text"/>	Reason for leaving: <input type="text"/>
Landlord's Name: <input type="text"/>	Contact Number: <input type="text"/>
Previous Address and Landlord/Property Manager Reference	
Street Name and Number: <input type="text"/>	
Suburb: <input type="text"/>	City: <input type="text"/> Country: <input type="text"/>
Length of time at current address: <input type="text"/>	Reason for leaving: <input type="text"/>
Landlord's Name: <input type="text"/>	Contact Number: <input type="text"/>

Emergency Contact (alternative address for service)	
Name: <input type="text"/>	Address: <input type="text"/>
Contact No.: <input type="text"/>	Email (mandatory for non-NZ Residents): <input type="text"/>

Vehicle Section	
Will you be parking on the property? <input type="checkbox"/>	Make <input type="text"/> Registration <input type="text"/>

Additional Information	
Do you have a pet?: <input type="checkbox"/>	Details: <input type="text"/>
Are any occupants smokers?: <input type="checkbox"/>	Names: <input type="text"/>
If you are under 18 are you married? <input type="checkbox"/>	

I authorise the Landlord/Property Manager to: collect, retain and use the information collected for the purpose of assessing my creditworthiness and suitability for the tenancy; and disclose information about me whether collected from me or from any other source, to any other credit provider or any credit reporting agency for the purposes of providing or obtaining a credit report (which will involve the credit reporting agency providing information about me to the Landlord/Property Manager).
I understand that the credit reporting agency: may hold my information on their credit reporting database and use it for providing credit reporting services, and they may disclose my information to their subscribers for the purpose of credit checking or debt collection; and as part of providing a credit report, may check the Ministry of Justice fines database for any overdue fines I may have.
If you do not sign a tenancy agreement with Property Steward the information will be retained for 6 months and then destroyed.
Under the Privacy Act 1993, you have the right to ask for a copy of all information held about you and the right to request the correction of any incorrect information.

I declare the information attached to be true and correct.

Signed:

Name:

Date: